

**Goffs Oak Primary & Nursery School  
Full Governing Body Meeting  
Wednesday 20<sup>th</sup> November 2024 at 6.30pm  
To be held at the school.  
MINUTES**

**Present:**

<p>Owen White (OW) Chair Maria Minas (MM) Amiee Hart (AH) Victoria Fryer (VF) Giovanni Imarino (GI) Hanife Senkul (HS) Kamal Patel (KP)</p>	<p>Michelle Beck (MB) Headteacher Jo Holland (JH) Tom Lilley (TL), Sarah Goldsmith (SG) Salih Taspinar (ST) Sacha Benfredj (SB)</p>
---	---

**Apologies:** All Governors were present

**In Attendance:** Claire Gatto HFL Clerk

**Start Time:** 18.33pm

No.	Item	Action
1.	<p><b>Welcome and to receive and approve apologies for absence.</b></p> <p>The chair opens the meeting and welcomes all Governors.</p> <p>All Governors are present and there are no apologies.</p>	
2.	<p>To declare any <b>conflict of interest</b> that may arise during the meeting. Governors are reminded they must declare a particular interest, financial or other, in any item on the agenda and withdraw from the meeting for that item.</p> <p>No conflicts of interests were declared.</p>	
3.	<p><b>Governor Confidentiality</b></p> <p>Governors are reminded of their duty to confidentiality.</p> <p>Governors were reminded of their obligations by the chair. All Governors <b>agreed</b>.</p>	
4.	<p><b>Notification of Any Other Urgent Items of Business not covered in this agenda.</b></p> <ul style="list-style-type: none"> <li>• The Chair says Thank You to GI for taking on the Safeguarding link role and conducting the safeguarding visits.</li> <li>• To discuss Exclusions and Exclusion Training.</li> <li>• The Chair explains that he has stepped away from Generations.</li> </ul>	

5.	<p><b>Approval of the Minutes of the Full Governing Body Meeting on 12<sup>th</sup> June 2024 and discuss matters arising from previous meeting.</b></p> <p>The minutes were approved as a true copy of the meeting. A hard copy was signed by the Chair and will be stored at the school.</p> <p>Please see below the list of Actions from the FGB meeting on 12<sup>th</sup> June 2024 and if they have been completed.</p> <table border="1" data-bbox="225 730 1259 1989"> <thead> <tr> <th data-bbox="225 730 344 768">Item</th> <th data-bbox="344 730 1067 768">Action</th> <th data-bbox="1067 730 1259 768">Completed</th> </tr> </thead> <tbody> <tr> <td data-bbox="225 768 344 981">4</td> <td data-bbox="344 768 1067 981">All – All Governors to conduct a visit by the FGB in November visit form to be filled out and published to GH</td> <td data-bbox="1067 768 1259 981">2 visits have been completed Governors to book in visits ongoing.</td> </tr> <tr> <td data-bbox="225 981 344 1447">4</td> <td data-bbox="344 981 1067 1447">OW – To email visit forms to Governors</td> <td data-bbox="1067 981 1259 1447">There is a visit form on Governorhub. (Governor’s school monitoring for school visit.) Governors can use this to document.</td> </tr> <tr> <td data-bbox="225 1447 344 1592">6</td> <td data-bbox="344 1447 1067 1592">OW/MB – Governor link roles and committees to be agreed with HS, ST, and SB and an email to be sent out Governors to ratify via email agreement of the link role and Committee.</td> <td data-bbox="1067 1447 1259 1592">GI has taken on the safeguarding link role.</td> </tr> <tr> <td data-bbox="225 1592 344 1700">7.1</td> <td data-bbox="344 1592 1067 1700">MB - Comparative figures to be included in the HT report. Historic or Term on Term table of attendance to be included.</td> <td data-bbox="1067 1592 1259 1700">Completed</td> </tr> <tr> <td data-bbox="225 1700 344 1774">7.2</td> <td data-bbox="344 1700 1067 1774">All – Questions can be emailed in advance of the meeting</td> <td data-bbox="1067 1700 1259 1774">Governors agree</td> </tr> <tr> <td data-bbox="225 1774 344 1848">7.3</td> <td data-bbox="344 1774 1067 1848">All – Governors to challenge and ask questions know your school and figures and prepare for Ofsted</td> <td data-bbox="1067 1774 1259 1848">Governors agree</td> </tr> <tr> <td data-bbox="225 1848 344 1921">7.4</td> <td data-bbox="344 1848 1067 1921">Clerk – Modern Governor Log ins</td> <td data-bbox="1067 1848 1259 1921">Completed</td> </tr> <tr> <td data-bbox="225 1921 344 1989">7.5</td> <td data-bbox="344 1921 1067 1989">All – SEF self-evaluation form complete.</td> <td data-bbox="1067 1921 1259 1989">Work in progress</td> </tr> </tbody> </table>	Item	Action	Completed	4	All – All Governors to conduct a visit by the FGB in November visit form to be filled out and published to GH	2 visits have been completed Governors to book in visits ongoing.	4	OW – To email visit forms to Governors	There is a visit form on Governorhub. (Governor’s school monitoring for school visit.) Governors can use this to document.	6	OW/MB – Governor link roles and committees to be agreed with HS, ST, and SB and an email to be sent out Governors to ratify via email agreement of the link role and Committee.	GI has taken on the safeguarding link role.	7.1	MB - Comparative figures to be included in the HT report. Historic or Term on Term table of attendance to be included.	Completed	7.2	All – Questions can be emailed in advance of the meeting	Governors agree	7.3	All – Governors to challenge and ask questions know your school and figures and prepare for Ofsted	Governors agree	7.4	Clerk – Modern Governor Log ins	Completed	7.5	All – SEF self-evaluation form complete.	Work in progress	
Item	Action	Completed																											
4	All – All Governors to conduct a visit by the FGB in November visit form to be filled out and published to GH	2 visits have been completed Governors to book in visits ongoing.																											
4	OW – To email visit forms to Governors	There is a visit form on Governorhub. (Governor’s school monitoring for school visit.) Governors can use this to document.																											
6	OW/MB – Governor link roles and committees to be agreed with HS, ST, and SB and an email to be sent out Governors to ratify via email agreement of the link role and Committee.	GI has taken on the safeguarding link role.																											
7.1	MB - Comparative figures to be included in the HT report. Historic or Term on Term table of attendance to be included.	Completed																											
7.2	All – Questions can be emailed in advance of the meeting	Governors agree																											
7.3	All – Governors to challenge and ask questions know your school and figures and prepare for Ofsted	Governors agree																											
7.4	Clerk – Modern Governor Log ins	Completed																											
7.5	All – SEF self-evaluation form complete.	Work in progress																											

	7.6	OW/ MB - SDP updated and Highlights and action we take to improve school	Work in progress	
	7.7	All – Governors to check training is up to date.	Not Complete	
	7.8	MB – List of training needs to be emailed out by September.	In Progress will be emailed out in the new year	
6.	<p><b>Election of the Chair and Vice Chair and agree Terms of Office for these roles.</b></p> <p><b>Please email your interest in these roles to the Clerk (CG) by 18<sup>th</sup> November 2024.</b></p> <p>The Clerk lead this item and discussion.</p> <p>No emails were received by the clerk showing interests in these roles.</p> <p>Owen White offered to carry on as the Chair and stated what he can bring to the role. OW was unanimously elected by governors as the Chair.</p> <p><b>Election of the Vice Chair</b> - No nominations written or verbal were received by the Clerk, Chair or Headteachers prior to the FGB meeting.</p> <p>The Clerk asked Governors in the meeting if any Governors would like to be put forward for this role and none showed any interest. The Chair said he would like to nominate Co Vice chair and nominates Maria Minas and Giovanni Imarino for the Co Vice Chair roles. MM and GI agreed that they are happy to be nominated for this role and explained what they could bring to the role.</p> <p>Governors agreed for MM and GI to be nominated for the Co Vice Chair roles. The Governors agree that Co Vice chairs would be in the best interests of the School and the Governing Board and unanimously elected MM and GI for these roles.</p> <p>The Chair and Co Vice Chair roles will be a 1 Year Term of Office up until the 2025 annual elections.</p>			
7.	<p><b>To confirm completion of Governor declarations and confirmations for 2024/25. Instructions on how to confirm these declarations are on the Governorhub Noticeboard.</b></p> <ul style="list-style-type: none"> <li><b>Declaration of business interests reviewed, updated, and confirmed on Governorhub and hard copy given to the school.</b> – Governors are reminded to declare any business interests and update the annual sign off on Governorhub and return the hardcopy to school. – <b>Action</b> all governors to sign off declaration of business interests by 20<sup>th</sup> December 2024</li> <li><b>KCSIE – Governors to confirm they have read and understood KCSIE and have understood the key changes.</b> – Governors are reminded to confirm the</li> </ul>			All

	<p>above, Clerk has given instructions how to do this and the other declarations on the Governorhub noticeboard – <b>Action</b> all governors to confirm they have read and understood KCSIE and the key changes by 20<sup>th</sup> December 2024</p> <ul style="list-style-type: none"> <li>• <b>Governor profile details reviewed and updated.</b> - Governors are reminded to check that their profile details are correct on Governorhub – <b>Action</b> all governors to review and update by 20<sup>th</sup> December 2024.</li> </ul>	<p><b>All</b></p> <p><b>All</b></p>
<p><b>8.</b></p>	<p><b>Headteacher Report and Governors Questions</b></p> <ul style="list-style-type: none"> <li>• <b>Part 2a Confidential Minutes reflects the staffing discussion.</b></li> <li>• <b>Part 2b Confidential Minutes reflects potential exclusion.</b></li> </ul> <p><b>Headteacher report was published to Governorhub for Governors review prior to the meeting.</b></p> <p><b><u>Governors Questions:</u></b></p> <p><b>Q:</b> When is Ofsted due to visit?  <b>A:</b> It has been 2 years since the last visit, we will be due a visit in the next 2 years it is a 4-year window.</p> <p><b>Q:</b> Are HLTAs qualified Teachers?  <b>A:</b> A HLTA can deliver the lessons and the planning is completed, they do not have to be a qualified teacher but ours is.</p> <p><b>Q:</b> There figure for SEN and PP are decreasing is there a reason?  <b>A:</b> SEN figures are increasing. PP numbers are low due to the changing cohorts.</p> <p><b>Q:</b> Attendance figures are looking good and are better than last year. How many fines have been issued?  <b>A:</b> The council have issued 9 fines due for parents/ carers taking children out for holidays. 6 fines have been issued to the parents / careers and 3 have not come back yet. This year’s whole school attendance is 95.8% and LY the whole school attendance was 93.4%.</p> <p><b>Q:</b> Do the parents understand the fines?  <b>A:</b> Yes, all is explained to parents / carers.</p> <p><b>Q:</b> Why do you not authorise or what would you authorise?  <b>A:</b> I will authorise an exceptional circumstance <b>Q:</b> If you do not authorise do the parents still carry on and take the child out of school. <b>A:</b> Yes, that’s when we would proceed as per the new legislation with a fine.</p> <p><b>Q:</b> Are there any attendance issues in a particular cohort impacting the figures last year?  <b>A:</b> In the Reception class last year, they had chicken pox this will increase last years figures. We haven’t had this yet this year.</p> <p><b>Q:</b> This years 5 and 6 attendance figures have improved what was impacting the figures for these year groups last year?  <b>A:</b> Last years year 6 figures were impacted by the child that lived out of county and attended sporadically.</p> <p><b>Q:</b> Year 2 this year is 93.9% attendance and Last years figure was 97.7% what is the reason for an increase this year?  <b>A:</b> Unauthorised holidays in Year 2 this year has impacted the figure. There are no concerns in any cohort regarding attendance. The main reasons impacting on the</p>	

figures are unauthorised holidays or illness. We communicate regularly with parents/ Carers regarding absence and fines.

**Q:** In the Teaching and Learning section it states 1 paper was remarked why was this?

**A:** The paper was 1 mark away from achieving expected outcome. We sent this back to be re marked and they agreed. This is not yet shown in the published data. This will appear in the Spring Term when the data reports are re-released.

**Q:** Are SEN children assessed?

**A:** Teachers are completing their data drop for the core subject areas this week (22/11/24). This will then follow two weeks of phase pupil progress meetings. SEN children will not be discussed in depth in the meeting; instead, this is completed with the SENCo when the termly reviews are completed. Planning documents have been adapted to take into account the needs of children with SEND. Meaning that their provision / support is very easily identifiable, ensuring their success in each lesson. These documents would be cross referenced with the planning documents.

**Q:** How are staff feeling now the weekly meetings have changed?

**A:** This has been met with a positive response. Wednesday evenings after school we have a whole school staff meeting. These meetings are planned to run from 3:30pm – 5:00pm but they don't often run as late. It's an opportunity for training, moderation exercises and a chance to talk to the whole teaching staff in one go. So far, this academic term our focus has been Provision mapping, subject leadership, modelled / shared writing, writing assessment, phase group meetings and adaptive teaching in maths. The EYFS team have had additional time to work on planning for the outside area. We continue to support the well-being of the staff by buying into Vivup and offering wellbeing and counselling services through SAS (the schools insurance provider). Staff are reminded about these services and pointed in their direction should they need them. All staff have their 'Day for You' throughout the academic year.

**Q:** Have you had any feedback regarding White Rose?

**A:** The feedback from the children is positive and the feedback from staff is they love it, and this has improved their workload. The cost is a bit more however we will continue to monitor the progression.

**Q:** Are the children still having the opportunity to use concrete and the pictorials?

**A:** Yes, they are doing practical work away from the workbooks.

**Q:** What is concrete?

**A:** This refers to practical sessions using manipulatives.

**Q:** Behaviour and Attitude it states that you are supporting 4-5 cases what years are they in?

**A:** We have five children in the school on risk reduction plans. There is a lot of high-level intensive support being put in place to support these children access the setting, without additional funding in four out of the five cases. They are in nursery, reception, year 1 and year 4. A child is awaiting a place in a specialist school.

**Q:** Can you apply for extra funding to support the children

**A:** We have applied for HNF for children in the younger years, but this is not enough to cover the support needed.

**Q:** What is the impact on the staff?

**A:** Children need to feel safe however there may be stages where they may not feel safe, and this can trigger outwardly behaviours. Staff take this personally and they want to help and do the best for the child however sometimes the one to one is not the right person and need to step away due to the child being over stimulated. Reasonable adjustments need to be made clear for our children. If a member of staff has had a challenging day, we will send them home for the afternoon and where

	<p>possible we rotate 121 support all this is done without detriment to the other children.</p> <p><b>Q:</b> Do you have de-escalation training?</p> <p><b>A:</b> In school Aimee and Vicki are our STEPS trained tutors. Annual refresher training was delivered to all staff in September. This focussed on meeting children’s needs, understanding behaviours, anxiety mapping and creating sustainable action planning. We also spoke in detail about de-escalation scripts. There was also an additional session delivered to all classroom-based staff on reducing the need for physical intervention.</p> <p><b>Q:</b> How are the Ambassadors getting on?</p> <p><b>A:</b> The wellbeing ambassadors are thriving in their roles across the school. They are running lunchtime nurture clubs for all children which are so well received. They are getting out in the community and offering help; community centre visits, Christmas tree, foodbank etc. This year we have also introduced the new roles of the English, Sports and Eco Ambassadors. Each of these are being led by a senior leader and the children are very proud of their individual roles.</p> <ul style="list-style-type: none"> <li>• Chair explains that we may in the new year need to review policies such as Behaviour policy and make some changes.</li> <li>• Head explains that a Maths and Literacy visit took place on 19<sup>th</sup> November and when the report is received it will be circulated to Governors. The feedback was that we are a step closer to becoming a flagship school. <b>Action</b> – MB to circulate report.</li> </ul>	<p>All MB</p>																
<p>9.</p>	<p><b>Review Of Committees and Governor Link Roles</b></p> <ul style="list-style-type: none"> <li>• <b>Identify a pool of Governors for dealing with Complaints and Exclusions –</b> Complaints training ST &amp; HS are booked onto a course in January. All Governors will receive Exclusions training Chair is Consulting with HFL training Department.</li> <li>• <b>Terms of Reference –</b> MB will forward the TORs to the clerk. - <b>Action</b> Clerk to upload TORs to Governorhub.</li> <li>• <b>Agree Panel for Headteacher Performance Review and confirm they are trained.</b> Panel was agreed and all are trained.</li> <li>• <b>Agree Governor Link Roles and Agree Committees –</b> Please see below:</li> </ul> <p><b>Table for Standards and Curriculum Committee and the FPP Committee</b></p> <table border="1" data-bbox="225 1738 1273 2033"> <thead> <tr> <th data-bbox="225 1738 831 1783">Standards and Curriculum</th> <th data-bbox="831 1738 1273 1783">Finance, Premises and Personnel</th> </tr> </thead> <tbody> <tr> <td data-bbox="225 1783 831 1816">MM (Chair)</td> <td data-bbox="831 1783 1273 1816">KP (Chair)</td> </tr> <tr> <td data-bbox="225 1816 831 1850">OW</td> <td data-bbox="831 1816 1273 1850">OW</td> </tr> <tr> <td data-bbox="225 1850 831 1883">GI</td> <td data-bbox="831 1850 1273 1883">JH</td> </tr> <tr> <td data-bbox="225 1883 831 1917">HS</td> <td data-bbox="831 1883 1273 1917">SB</td> </tr> <tr> <td data-bbox="225 1917 831 1951">TL</td> <td data-bbox="831 1917 1273 1951">ST</td> </tr> <tr> <td data-bbox="225 1951 831 1984">VF</td> <td data-bbox="831 1951 1273 1984">MB</td> </tr> <tr> <td data-bbox="225 1984 831 2033">MB</td> <td data-bbox="831 1984 1273 2033">AH</td> </tr> </tbody> </table>	Standards and Curriculum	Finance, Premises and Personnel	MM (Chair)	KP (Chair)	OW	OW	GI	JH	HS	SB	TL	ST	VF	MB	MB	AH	<p>Clerk</p>
Standards and Curriculum	Finance, Premises and Personnel																	
MM (Chair)	KP (Chair)																	
OW	OW																	
GI	JH																	
HS	SB																	
TL	ST																	
VF	MB																	
MB	AH																	

	AH		
	<p><b><u>Link Governor Roles:</u></b></p> <p>EYFS / KS1: MM and SB  KS2: KP and ST  Wellbeing: JH  DPO: GI  Safeguarding: GI  SEN: TL  PPG: HS</p> <p><b><u>Committee Meeting Dates</u></b></p> <p><b>Standards and Curriculum 6:30 - 7:30 online:</b>  2nd October  29th January  30th April</p> <p><b>Finance, Premises and Personnel 6:30pm - 7:30pm online:</b>  6th November  5th March  21st May</p> <ul style="list-style-type: none"> <li>• <b>Governor Visits – Action</b> -GI to upload his safeguarding visit to Governorhub. Feedback was discussed in Item 14</li> <li>• <b>Governor Training</b> – All Governors will review their training ongoing and book onto courses via Governorhub or Modern Governor to ensure their training is up to date.</li> </ul> <p>FP&amp;P committee meeting took place on 6<sup>th</sup> November the minutes are published to Governorhub.</p>	GI	
10.	<p><b>Review of Governors Terms of Office</b></p> <p>All Terms of Office are in date. There are no terms of office expiring or need to be reappointed.</p>		
11.	<p><b>Ratification of Policies (all policies that require ratification will be in the meeting folder on Governor hub)</b></p> <p>There are no policies for ratification.</p>		
12.	<p><b>Update on Academisation – Confidential Item – There are no updates.</b></p>		

	<p>MB shared 2 x updates reference Academistion to Governorhub. The NAPE information regarding DfE drops its academisation goal for 2030.</p> <p><b>Action</b> – Update on academisation item can be removed as a standing item on the agendas moving forward.</p>	<p><b>Clerk</b></p>
<p><b>13.</b></p>	<p><b>SDP (School Development Plan and SE (Self Evaluation) and Governors Questions</b></p> <p>The SDP will be available to Governors at the next FGB meeting in March.</p>	<p><b>MB/OW</b></p>
<p><b>14.</b></p>	<p><b>Safeguarding update</b></p> <p><b>GI gives a verbal update:</b></p> <ul style="list-style-type: none"> <li>• Staff have signed the annual declaration.</li> <li>• GDPR / Safeguarding is discussed in the Monday meeting.</li> <li>• Training – Governors need to attend. All staff training is complete except for a staff member who is on LTS.</li> <li>• Training records are kept.</li> <li>• There is an addition to the online policy – Google search and Social Media search.</li> <li>• All incidents are recorded on CPOMS.</li> <li>• There are no cause for concerns in any records logged this term.</li> </ul> <p><b>Q:</b> What triggers a input on CPOMS?  <b>A:</b> If we feel it needs to be recorded on CPOMS we add it on there. We can look at trends and patterns and they may be something that needs to be actioned.</p> <p><b>Q:</b> Do the records follow the child to Secondary School?  <b>A:</b> There is 1 Secondary school in the area that does not have the programme but if the school does then the records move with the child. If the secondary school does not have Cpoms records are printed and sent over on paper.</p> <p><b>Q:</b> There was a safeguarding issue with a parent jumping (vaulting) over the fence has the been made secure?  <b>A:</b> We discussed this in FP&amp;P, and we have a plan that we will feedback to the FGB when we have looked into this further.</p> <p>Head explains that an email was sent out to parents / carers explaining what happened.</p> <p><b>Q:</b> Has this incident had any impact on the evacuation policy or any policies  <b>A:</b> No the parent owned up to what they did and realised this was not an appropriate way to behave as said an email went out to all parents/carers</p> <p><b>Clerks Questions:</b>  <b>Q:</b> Has there been any SAR requests?  <b>A:</b> There has been 2 since the last meeting.  <b>Q:</b> Has there been any UKGDPR Breaches?  <b>A:</b> No</p>	
<p><b>15.</b></p>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• MM has taken on the role as the OPAL governor and parent champion.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Head explains that Year 2 are enjoying Bike Ability. This is funded by the council and 10 children at a time can participate in learning to ride or ride a bike for free. They are assessed for cycling proficiency.</li> <li>• Flat roof repairs – This has been discussed at the committee meeting and quotes are expensive we are looking at what bids and income we have coming in and will update Governors accordingly.</li> <li>• St James Church in Goffs Oak Crib Service will be on Christmas Eve.</li> <li>• <b><u>Christmas Events:</u></b></li> <li>• 2.12.24 – Panto Day</li> <li>• 5.12.24 – Friends Christmas Fair</li> <li>• 6.12.24 – Occasional Day</li> <li>• 10.12.24 – 9:15am – KS1 Nativity to parents</li> <li>• 10.12.24 – 2:30pm KS2 Carol Concert at St. James’ Church</li> <li>• 11.12.24 – 9:15 EYFS Nativity to parents</li> <li>• 11.12.24 –Christmas Dinner Day</li> <li>• 11.12.24 – 6:00pm – KS1 Nativity to parents – adult only performance</li> <li>• 12.12.24 – Christmas Jumper Day</li> <li>• 20.12.24 – End of the Autumn Term 1:30pm</li> <li>• 06.01.25 – Return to School for Spring Term</li> </ul> <p><b><u>Clerks Questions:</u></b></p> <p>Q: Has the GIAS been updated with new governors?  A: The Head will check GIAS has been updated with the new Governor information.  <b>Action</b> – MB to check that GIAS has been updated.</p> <p>Q: Has the DBS and References come back for ST, SB and HS?  A: Yes, the DBS checks and references have come back for all the above governors.</p> <p>Q: ST, SB and HS have you completed induction training and Safeguarding for Governors training?  A: ST, SB and HS say that they have all attended online governor induction training and they all agree they have attended the safeguarding for governors training. They all agree to update their training records. They have all not completed Complaints or exclusions they will book onto the next available course ST and HS are booked onto complaints training in January 2025. – <b>Action</b> all to update training record’s on Governorhub and all to book onto complaints and exclusion training. Ongoing any training attended needs to be updated on the governors training records.</p> <p>Q: Can you please forward me a copy of the Committee Terms of reference?  A: Yes – <b>Action</b> Committee TOR to be forwarded to Clerk and the Clerk to add to Governorhub</p> <p>Q: Clerk asks the Head MB if the membership changes that she made on Governorhub are now, correct?  A: MB agrees that the changes made were to correct the constitution and this now reflects the Governing Board.</p> <p>Q: Have the Governors agreed to the changes?  A: All governors agree to the changes and have checked their Governing roles are correct and Governorhub reflects this.</p>	<p><b>MB</b></p> <p><b>ST, SB, HS</b></p> <p><b>MB / Clerk  MB sent this to the clerk during the meeting.</b></p>
--	---	---

	<ul style="list-style-type: none"> <li>• The clerk confirms with the Head, Chair and Governors that SB and HS were elected as parent Governors. The Parent elections were in May 2024 for a month. SB and HS were elected as Parent Governors for a 4-year term of office.</li> <li>• LF is the new SBM that started this autumn term- <b>Action</b> Clerk to amend LF role on Governorhub. Ongoing the clerk will update governor memberships on Governorhub.</li> </ul>	<b>Clerk</b>
16.	<p><b>Close Of Meeting</b></p> <ul style="list-style-type: none"> <li>• The Chair thanked the Head and the Governors for all their hard work and support over the last half term.</li> <li>• The next FGB meeting is planned for Wednesday 19th March at 6:30pm</li> <li>• The Chair closed the meeting.</li> </ul>	

**Finish Time – 20.29pm**